

### 12.3 Minor Changes in the Work

12.3.1 The Engineer will have authority to order minor changes in the Work not involving an adjustment in the Contract Sum or an extension of the Contract Time and not inconsistent with the intent of the Contract Documents. Such Changes shall be effected by written order, and shall be binding on the Owner and the Contractor. The Contractor shall carry out such written orders promptly.

## ARTICLE XIII UNCOVERING AND CORRECTION OF WORK

### 13.1 Uncovering of Work

13.1.1 If any portion of the Work should be covered contrary to the request of the Engineer or to requirements specifically expressed in the Contract Documents, it must, if required in writing by the Engineer, be uncovered for his observation and shall be replaced at the Contractor's expense.

13.1.2 If any other portion of the Work has been covered which the Engineer has not specifically requested to observe prior to being covered, the Engineer may request to see such Work and it shall be uncovered by the Contractor. If such Work is found in accordance with the Contract Documents, the cost of uncovering and replacement shall, by appropriate Change Order, be charged to the Owner. If such Work is found not in accordance with the Contract Documents, the Contractor shall pay such costs. If the Work to be uncovered by the Contractor should have been inspected by the Engineer prior to being covered, and the Work is found to be in accordance with the Contract Documents, the cost of the uncovering and recovering of the Work shall be borne by the Engineer.

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### 13.2 Correction of Work

13.2.1 The Contractor shall promptly correct all Work rejected by the Engineer as defective or as failing to conform to the Contract Documents whether observed before or after Substantial Completion and whether or not fabricated, installed or completed. The Contractor shall bear all costs of correcting such rejected Work, including compensation for the Engineer's additional services made necessary thereby.

13.2.2 If, within one year after the Date of Substantial Completion of the Work or designated portion thereof, within one year after acceptance by the Owner of designated equipment or within such longer period of time as may be prescribed by law or by the term of any applicable special warranty required by the Contract Documents, any of the Work is found to be defective or not

in accordance with the Contract Documents, the Contractor shall correct it promptly after receipt of a written notice from the Owner to do so. This obligation shall survive termination of the Contract. The Owner shall give such notice promptly after discovery of the condition.

**13.2.3** The Contractor shall remove from the site all portions of the Work which are defective or non-conforming, unless removal is waived by the Owner.

**13.2.4** If the Contractor fails to correct defective or non-conforming Work as provided in Subparagraphs 4.5.1, 13.2.1 and 13.2.2, the Owner may correct it in accordance with Paragraph 3.4.

**13.2.5** If the Contractor does not proceed with the correction of such defective or non-conforming Work within a reasonable time fixed by written notice from the Engineer, the Owner may remove it and store the materials or equipment at the expense of the Contractor. If the Contractor does not pay the cost of such removal and storage within ten days thereafter, the Owner may, upon ten additional days= written notice, sell such Work at auction or a private sale and shall account for the net proceeds thereof, after deducting all the costs that should have been borne by the Contractor, including compensation for the Engineer=s additional services made necessary thereby. If such proceeds of sale do not cover all costs which the Contractor should have borne, the difference shall be charged to the Contractor and an appropriate Change Order shall be issued. If the payments then or thereafter due the Contractor are not sufficient to cover such amount, the Contractor shall pay the difference to the Owner.

**13.2.6** The Contractor shall bear the cost of making good all work of the Owner or separate contractors destroyed or damaged by such correction or removal.

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**13.2.7** Nothing contained in Paragraph 13.2 shall be construed to establish a period of limitation with respect to any other obligation which the Contractor might have under the Contract Documents, including Paragraph 4.5 hereof. The establishment of the time period of one year after the Date of Substantial Completion or such longer period of time as may be prescribed by law or by the terms of any warranty required by the Contract Documents relates only to the specific obligation of the Contractor to correct the Work, and has no relationship to the time within which his obligation to comply with the Contract Documents may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Contractor=s liability with respect to his obligations other than specifically to correct the Work.



**13.3      Acceptance of Defective or Non-Conforming Work**

**13.3.1**      If the Owner prefers to accept defective or non-conforming Work, he may do so instead of requiring its removal and correction, in which case a Change Order will be issued to reflect a reduction in the Contract Sum where appropriate and equitable. Such adjustment shall be effective whether or not final payment has been made.

**ARTICLE XIV  
TERMINATION OF THE CONTRACT**

**14.1      Termination for Default**

**14.1.1**      Should the Contractor fail to perform in strict accordance with this Agreement, where or as Owner may so direct, or should the Contractor become insolvent, unable to or fail to pay its obligations as they mature or, in any other respect fail in the opinion of the Owner, to properly prosecute and perform any part of its work, fail to exert its best performance efforts, be involved in labor disputes, or be terminated under any other contract with Owner, then the Contractor may be deemed by Owner to have materially breached and to have defaulted in its obligations under this Agreement. In case of a breach and default, the Owner, at its discretion, may terminate this Agreement, or any part thereof, by giving five (5) days written notice thereof to the Contractor. In case of such termination, Owner may use any and all materials, equipment, tools or chattels furnished by or belonging to the Contractor either at or for the Project.

**14.1.2**      The Contractor, on termination, will be deemed to have offered to Owner an assignment of all of its subcontracts and purchase orders relating to this Project. Owner may, at its discretion, do whatever is necessary to assure performance of any

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terminated work and to take such action, if necessary, in the Contractor=s name. Owner may withhold from Contractor any monies due or to become due under this or any other contract between the Contractor and Owner, to offset the damages incurred or possibly incurred as a result of the breach and default by the Contractor. In case of a breach, or in the event Owner is required to retain the services of an attorney to enforce any provisions of this Agreement, then the Contractor and its surety company shall be liable to Owner for any and all additional costs, expenses, attorney=s fees and other damages, both liquidated and unliquidated, which directly or indirectly result from the Contractor=s breach, threatened breach, default or lack of performance of any term or condition of this Agreement.

14.1.3 If the unpaid balance of the Contract Sum exceeds the costs of finishing the Work, including compensation for the Engineer=s additional services made necessary thereby, such excess shall be paid to the Contractor. If such costs exceed the unpaid balance, the Contractor shall pay the difference to the Owner. The amount to be paid to the Contractor or to the Owner, as the case may be, shall be certified by the Engineer, upon application, in the manner provided in Paragraph 9.4, and this obligation for payment shall survive the termination of this Contract.

#### 14.2 Termination for Convenience

14.2.1 Owner, by written notice, shall have the right to terminate and cancel this Agreement, without the Contractor being at fault, for any cause or for its own convenience, and require the Contractor to immediately stop work. In such event, Owner shall pay the Contractor for that Work actually performed and materials furnished in an amount proportionate to the Contract price. Owner shall not be liable to the Contractor for any other costs, including prospective profits on Work not performed.

### ARTICLE XV RIGHT TO OCCUPY BY OWNER

#### 15.1 Early Occupancy by Owner

15.1.1 The Owner has the right to occupy or use ahead of schedule all or any substantially completed or partially completed portion of the Work when such occupancy and use are in its best interest, notwithstanding the time of completion for all of the Work. If occupancy or use increases the cost of the Work (other than for corrections which are the responsibility of the Contractor) and/or as a result of the Owner exercising its rights

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herein, the contractor shall be entitled to extra costs and extensions of time, or both. Claims for such extra costs and extensions of time, to be valid, shall be made in writing to the Owner within seven (7) calendar days of the notification of Owner to the Contractor of its intent to so occupy or use.

#### 15.2 Corrections After Occupancy

15.2.1 After the Owner has taken occupancy of all or any substantially completed portion of the Work, the Contractor shall not disrupt the use and occupancy of the Owner to make corrections in the Work but shall, at the discretion of the Owner, make such corrections at the expense of the Contractor after normal working hours.



**15.3      Heating, Ventilating and Air-Conditioning Systems**

**15.3.1**      The Owner may require the use and operation of any completed heating, ventilating and air-conditioning equipment at the time it occupies or uses any substantially completed portion of the Work. In such event, the Owner may require the Contractor to operate such equipment and will pay the Contractor the cost of such utilities required for the use and occupancy of the Owner, but the Contractor shall be responsible for such equipment and for its careful and proper operation. At any time, the Owner may assume the care and maintenance of any portion of the Work which it is occupying and using for the operation of any such equipment, but in each case, the Contractor shall not be relieved of its responsibility for the full completion of the Work and the protection of its tools, materials and equipment.

**ARTICLE XVI  
REGULATIONS**

**16.1      Nondiscriminating in Employment**

**16.1.1**      During the performance of this Contractual Agreement, the contracting party agrees as follows: The CONTRACTOR agrees that no person on the grounds of handicap, age, race, color, religion, sex or national origin, shall be excluded from participation in, or be denied benefits of, or be otherwise subject to discrimination in the performance of this contract, or in the employment practices of the CONTRACTOR. The CONTRACTOR shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination.

**16.2      [RESERVED]**

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**16.3      Maintenance and Records**

**16.3.1**      The Contractor and all Subcontractors under the General Contract shall maintain copies of every subcontract awarded and their own payrolls, for each weekly payroll period during the term of the Construction Contract and for a period of one (1) year after release and payment is made by Owner to the Contractor.

**16.4      Owner=s Right of Inspection**

**16.4.1**      Representative of the Owner, as designated by the County Mayor, shall have the right to inspect the Contractor=s facilities

and payroll records during the life of the Construction Contract for a period of one (1) year after final release and final payment by the Owner for the purpose of verifying nondiscrimination in employment.

**ARTICLE XVII  
PROCEDURE FOR INSTALLATION OR  
REMOVAL OF FIBERGLASS INSULATION**

The following procedures should be adhered to when disturbing, installing or removing fiberglass insulation. These procedures are established to minimize employee exposure to the adverse health affects of fiberglass exposure.

The below procedures are the minimal requirements for handling fiberglass in Shelby County Facilities. Mandates by code or law must be adhered to.

**17.1        Installation, Removal, or Disturbance of Fiberglass Insulation**

**17.1.1**        Install in well ventilated areas and avoid breathing dust.

**17.1.2**        Wear loose, comfortable clothing and long-sleeved shirts to minimize skin contact.

**17.1.3**        Handle carefully to minimize airborne dust.

**17.1.4**        If high dust levels are anticipated during installation, such as with power tools, use appropriate NIOSH approved dust respirator.

**17.1.5**        All power cutting tools must be equipped with dust collectors.

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**17.2      Exposure**

**17.2.1**      After use, wash with warm water and mild soap. Do not scratch or rub skin if it becomes irritated. Utilize running water.

**17.2.2**      Wash work clothes separately, and then rinse the washer.

**17.2.3**      Eye exposure: Flush with flowing water for at least 15 minutes. If symptoms persist, seek immediate medical attention.

**17.3      Work Site Environment**

**17.3.1**      Insure area is free of obvious particulates through proper cleanup procedures. Use of vacuum with proper filters, or wet cleanup is acceptable. (This includes office furniture, floors and walls.)

**17.3.2**      Initially there may be a potential adverse impact on indoor air quality within the general work area during the installation process. Notify building manager or other appropriate person that it will be necessary to establish and maintain adequate ventilation of the work area, without causing the entry of contaminants to other parts of the building. Persons who are sensitive to odors and/or chemicals should be advised to avoid the work area during this process.

**17.3.3**      Exposure to employees should be kept to a minimum.

**17.3.4**      Disturbance of ceiling tiles where fiberglass insulation exists, requires the same procedures as if installation or removal was taking place.

**BY THE SIGNING OF THIS DOCUMENT AND INITIALING EACH PAGE HEREOF, THE CONTRACTOR CERTIFIES THAT HE HAS READ AND UNDERSTANDS ALL OF THE ABOVE AND AGREES TO ABIDE BY THESE GENERAL CONSTRUCTION CONDITIONS.**

CONTRACTOR

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_



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## EXHIBIT C

This page may be reproduced if necessary.

SEALED BID NUMBER RFP-08-003-59DATE 4/28/2008

NAME AND ADDRESS

OF SUB-CONTRACTOR SELF TUCKER ARCHITECTSLOS B 60408-11031

EOC NO.:

PRINCIPAL JUAN R. SELF

TYPE OF WORK TO BE

SUB-CONTRACTED DESIGNAMOUNT: 12,000.00

## CLASSIFICATION

Circle/Check

Appropriate Information

Definition Page Attached

A. Locally

Owned Small

Business

B. Minority

Owned Business

Enterprise

C. Female

Owned Business

Enterprise

D. NA

☒ Male☐ Female

(Do not circle

"C" if this

space [female]

is checked)

NAME AND ADDRESS

OF SUB-CONTRACTOR SOUTHLAND ENTERPRISESLOS B 60209-12331

EOC NO.:

PRINCIPAL J.C. PAYNEAMOUNT: 200,000

TYPE OF WORK TO BE

SUB-CONTRACTED DEMO, TRAY WORK, CEILINGS, INTERIOR FINISHES

## CLASSIFICATION

Circle/Check

Appropriate Information

Indicate by A, B, C or NA

Definition Page Attached

A. Locally

Owned Small

Business

B. Minority

Owned Business

Enterprise

C. Female

Owned Business

Enterprise

D. NA

☐ Male☐ Female

(Do not circle

"C" if this

space [female]

is checked)

NAME WILLIAM DUEHAN

(PLEASE PRINT)

TITLE: PROJECT MANAGERSIGNATURE WR D DuehanDATE: 4/28/2008

THE INFORMATION REFERENCED FOR CLASSIFICATION IS FOR INFORMATIONAL PURPOSES ONLY AND IS NOT A CRITERIA FOR THE SELECTION OR AWARD OF ANY BID OR CONTRACT. IF NONE, THEN INDICATE SO ON THE SUBCONTRACTOR LINE FIRST ABOVE AND SIGN WHERE INDICATED.



## EXHIBIT C

This page may be reproduced if necessary.

SEALED BID NUMBER RFP-08.003.59DATE 4/28/2008NAME AND ADDRESS  
OF SUB-CONTRACTOR WOODS PAINTINGEOC NO.: LOS B C 1108-02055PRINCIPAL WILLIE WOODSTYPE OF WORK TO BE  
SUB-CONTRACTEDPAINTAMOUNT: 18,387.00

## CLASSIFICATION

Circle/Check

Appropriate Information  
Definition Page Attached

A. Locally

Owned Small  
Business

B. Minority

Owned Business  
Enterprise

C. Female

Owned Business  
Enterprise

D. NA

Male

Female

(Do not circle

"C" if this

space [female]

is checked)

NAME AND ADDRESS

OF SUB-CONTRACTOR

EOC NO.: \_\_\_\_\_

PRINCIPAL

AMOUNT: \_\_\_\_\_

TYPE OF WORK TO BE  
SUB-CONTRACTED

## CLASSIFICATION

Circle/Check

Appropriate Information  
Indicate by A, B, C or NA  
Definition Page Attached

A. Locally

Owned Small  
Business

B. Minority

Owned Business  
Enterprise

C. Female

Owned Business  
Enterprise

D. NA

Male

Female

(Do not circle

"C" if this

space [female]

is checked)

NAME William Durham  
(PLEASE PRINT)TITLE: PROJECT MANAGERSIGNATURE WR DurhamDATE: 4/28/2008

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